

## **Children First Act Annual Report Guidelines**

The data sources for information required to be in the Children First Act (CFA) Annual Report will be primarily the Mississippi Department of Education with supplemental information from the individual school districts. This report is, according to the CFA, to be printed in the newspaper, listed on the district website and made available at a location(s) in the district in a hard copy format. The report shall look at the district as a whole and be printed in the paper and made available on the district website no later than November 1 of each year.

There are three categories of information which shall be included in the Annual Reports: General Information, Testing/Achievement Information and Budget Information. Specific items to be included in the report are as follows:

### **General Information**

- Number of students
- Number of employees
- Number of full-time teachers
- Number of National Board Certified teachers
- Percentage of teachers who are highly qualified
- Percentage of teachers with emergency licenses
- Racial profile of student population
- Percentage of students receiving free and reduced lunches
- Average Daily Attendance rate (ADA)
- Contact information for the district and information on how to get involved in the schools
- Superintendent's name and contact information

### **Testing / Achievement Information**

- Accreditation status
- Graduation rate
- Completion rate (including graduates)
- Dropout rate
- Percent of Graduates Taking the ACT
- District rating level
- Number of schools by rating level
- ACT information (% taking the test and the average score)

### **Budget Information**

- Total Revenue: Local, State and Federal Funds (Actual dollar amount and percentage of total revenues)
- Millage (Operations and Debt Service broken out separately)
- Assessed Valuation
- Total Expenditures: Instructional, Operations & Maintenance, Other Instructional, General Administration, School Administration (Percentage of total expenditures)
- Per Pupil Expenditures: Local, State and Federal dollar amounts broken out separately

## Publication on the Web

When publishing this report on individual school websites, it is highly recommended that additional information be shared along with the report as it was printed in the newspaper. That information is as follows:

### General Information

- Number of teachers with advanced degrees
- Percent in Pre-K
- Number of students in gifted programs
- Number of students in special education
- Number of Title I schools
- QDI
- HSCI
- Points of pride for the district i.e. State teacher of the year, National Merit finalists, competitive grants received, etc...
- Upcoming school events
- Next steps for schools who are not superior performing schools

### Testing / Achievement Information

- Percent of students with dual enrollment
- Number enrolled in AP courses
- Percent graduating meeting IHL requirements
- Percent opting out
- Percent of students at each achievement level (Minimal, Basic, Proficient, Advanced)
- Drop-out rate

### Budget Information

- Average teacher salary
- Amount of debt
- Any audit findings or a statement showing there were no audit findings (letter from state auditor and a link to the state auditor's website)

All information needed to compile this report will be available on the MDE website in time for submission to the local paper for publication before the November 1 deadline.